

ECC-9 Call for Mini-Symposia & Workshops

The ECC-9 Scientific Committee invites EuChemS Member Societies, Divisions and Working Parties to submit proposals for min-symposia and workshops. Non-members may submit a proposal, but this will incur a fee of €4,500 to cover associated costs.

All proposals will be reviewed by the ECC-9 Scientific Committee before inclusion in the congress programme.

Please note the important points below.

- This is a 1hr 30 mins session which we would recommend consists of three speakers presenting for 25 mins each, with time allowed for Q&A.
- The congress organisers are happy to cover the costs associated with venue hire, room host and audio-visuals (PA, projection, laptop and screen).
- As a symposium organiser, you are required to manage your symposium in terms of nominating speakers and chairpersons.
- The congress budget will not cover the cost of registration, travel and accommodation for symposium speakers and chairpersons.
- To enhance the depth and breadth of the congress, it is preferable if the symposium workshop speakers are additional to the congress Invited Speakers. If they are an invited speaker, we would request that they present on a different topic.

All sessions will occur as part of the standard conference programme, in parallel with other scientific sessions.

Important Information

- Mini-Symposia and Workshops proposals are submitted via an **online submission system**. Register with the submission website and establish your username and password.
- If you are submitting more than one proposal, you **must** use the same login for each proposal.
- The maximum length of a proposal is **250 words**.
- Proposals must be submitted in English.
- Deadline for proposal submissions - **Friday 8th December 2023**.

Themes:

- **Advances in Synthetic Organic Chemistry** (including Asymmetric Methodology, Inorganic Methodology, Green Synthetic Methodologies)
- **Catalysis** (including Organometallic Catalysis, Organocatalysis, Biocatalysis, Photoredox Catalysis, Electrocatalysis)
- **Chemistry Meets Biology for Health** (including Medicinal, Bioinorganic, Bioorganometallic, Radiochemistry, Food and Nutrition)
- **Education, History, Cultural Heritage, and Ethics in Chemistry**
- **Energy, Environment and Sustainability** (including Emerging Sustainable Chemistry, Technologies, Biomass Valorisation, Green Synthetic Methodologies, Circular Bioeconomy, Food)

- **Nanochemistry/Materials** (including Organic and Inorganic, Material Science, Devices, Circuits, Systems, Neuromorphic Networks, and Bio-Inspired Computing)
- **Physical, Analytical and Computational Chemistry** (including Physical chemistry of materials, Advances in physical chemistry and new techniques, New analytical methodologies and applications, Sensors, Theory and applications of computational chemistry and Machine Learning/AI)
- **Supramolecular Chemistry** (including Chirality, Molecular Machines, Dissipative Systems, MOFs, Molecular Nanotopology, Sensors, Metallo-Supramolecular Chemistry, Molecular Logic, Host-Guest Chemistry, Self-Assembly Materials and Higher Order Structures)
- **Other**

The Submission Process

Submitting a symposium workshop proposal is a **3-step process**. We strongly recommend that you complete your submission at one time.

Step 1: Register on the system

- We are using a dedicated website for proposal submission and you must **first register on the system**. The website is accessible by username and password. Please note that you will need to create your own username and password to access the system.
- You only need to register once – each subsequent time that you visit this page, you will log in with your e-mail and chosen password.

Step 2: Submit your proposal

- Once you have registered and created your profile, you must log in to the dedicated submission **webpage**, when you have prepared your proposal – enter your email address and the password you chose when you registered.
- Submitting a proposal requires that you complete a questionnaire for each proposal. All questions are mandatory (marked with an asterisk), and you will not be able to complete your submission until these questions have been answered. You will be required to provide the name and affiliations of the Symposium Proposer together with the name of the Symposium Chairperson (if different from the Symposium Proposer). You must also indicate the Congress Commission to which you are submitting.
- It is strongly recommended that you complete your submission once started. However, if you decide to start your submission for completion at a later point, you must ensure to “Submit” your incomplete proposal. It will then be available for you to finish at a later stage. **Failure to “Submit” your incomplete proposal will result in it being lost and you will have to start again.**

- If you exceed the word count for either the title or proposal, your submission will be marked as incomplete in our system. Incomplete submissions will not go for review.

Step 3: Confirmation e-mail

- You will receive an e-mail confirming that your submission has been received. The subject of the mail will indicate if your submission is complete or incomplete. An incomplete submission may have an answer that is incomplete, or you may have exceeded the word limit for the proposal. Incomplete submissions will not go for review. You **must** log back into the submission system, click on the title of the proposal and complete it. Once complete you will receive the confirmation e-mail.
- **If you wish to make another submission, please click on New Submission and a new blank submission form will open.**

Amending a Submission

You may wish to change your submission. You can do this at any time up to the deadline of **Friday 8th December 2023**.

- **Log in to the proposal submission system.**
- You will see the proposal(s) that you have submitted. Click on the proposal title to open the file.
- Amending a proposal is just the same as the original submission process except that the online form will be automatically filled in with the answers that you gave previously. You do not have to change an answer if you do not want to.
- Once you click “Submit”, your changes will be saved, and you will be sent an email confirming that your proposal has been amended. **Your changes will not be recorded if you fail to click “Submit”.** You will also receive an e-mail confirming that an amendment has been made to your proposal.

Key Dates:

- **Deadline for applications: 8th December 2024**
- Proposals will be reviewed by the ECC-9 Scientific Committee. You will be notified by email of your symposium status no later than the end of January 2024.

Queries

If you have any queries about the submission process or you want to withdraw a proposal, please contact the congress administrator at abstracts@euchems2024.org.